

# Privacy Policy for Applicants

We are pleased that you are interested in us and have applied or applied for a position in our company. We would like to provide you below with information on the processing of your personal data in connection with the application.

## Who is responsible for data processing?

Responsible in terms of data protection law is

Haplogen Bioscience GmbH  
Campus Vienna Biocenter 3  
1030 Vienna  
Austria

You will find more information about our company, details of the persons authorized to represent and also further contact options in our imprint of our website:

<http://www.haplogen.com/contact.html>

## Which data from you are processed by us? And for what purposes?

We process the information you have provided to us in connection with your application in order to assess your suitability for the position (or, if applicable, other open positions in our companies) and to carry out the application process.

## On what legal basis are we operating?

The legal basis for the processing of your personal data in this application process is primarily:

Article 6 (1) (a) (consent of the persons concerned), lit b (required to fulfill the contract), lit c (statutory obligations under the BAO and the UGB), lit f (legitimate interests of the person responsible) GDPR

Section 132 BAO

§§ 190, 212 UGB

Thereafter, the processing of the data required in connection with the decision to establish an employment relationship is permitted.

If the data may be required for legal prosecution after completing the application process, data processing based on the requirements of Art. 6 GDPR, in particular for the exercise of legitimate interests pursuant to Art. 6 para. 1 lit. f) GDPR. Our interest then lies in the assertion or defense against claims.

## How long is the data stored?

Data of applicants will be deleted in case of cancellation after 6 months.

In the event that you have consented to the further storage of your personal data, we will transfer your data to our applicant pool. There, the data will be deleted after two years.

If you have been awarded the contract as part of the application process, the data from the applicant data system will be transferred to our personnel information system.

### **To which recipients will the data be passed on?**

Your application data will be viewed by the Human Resources department upon receipt of your application. Suitable applications are then forwarded internally to the department heads for the respective open position. In principle, only those persons in the company have access to your data, who need this for the proper execution of our application process.

If you have been awarded the contract as part of the application process, the data from the applicant data system will be forwarded to our tax advisor, who will carry out the ongoing payroll accounting.

### **Where is the data processed?**

The data is processed exclusively in data centers in Europe.

### **Your rights as a "concerned" person**

You have the right to information about the personal data we process about you. In the case of a request for information that is not made in writing, we ask for your understanding that we may then request proof from you that you prove that you are the person for whom you are claiming to be.

Furthermore, you have the right to rectification or deletion or restriction of processing, as far as you are legally entitled.

Furthermore, you have the right to object to the processing within the scope of the legal requirements. The same applies to a right to data portability.

### **Our data protection officer**

We have not appointed a data protection officer in our company because we are not required by law to do so.

### **Right of appeal**

You have the right to complain to us about the processing of personal data by us at a data protection supervisory authority.